# MINUTES OF MEETING PALM COAST 145 COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Palm Coast 145 Community Development District held a Public Hearing and Regular Meeting on August 22, 2023 at 2:00 p.m., at the Hilton Garden Inn Palm Coast Town Center, 55 Town Center Boulevard, Palm Coast, Florida 32164.

# Present at the meeting were:

David Hansen Chair
Michael Beebe Vice Chair

Franklin J. Green Assistant Secretary
Robert Atack Assistant Secretary

#### Also present were:

Andrew Kantarzhi District Manager

Cindy Cerbone Wrathell, Hunt and Associates, LLC (WHA)
Jamie Sanchez Wrathell, Hunt and Associates, LLC (WHA)

Jonathan Johnson (via telephone) District Counsel
Naila Hanson (via telephone) Greenberg Traurig

#### FIRST ORDER OF BUSINESS

# Call to Order/Roll Call

Mr. Kantarzhi called the meeting to order at 2:02 p.m.

Supervisors Hansen, Green and Atack were present. Supervisor Beebe was not present at roll call. Supervisor Fischer was not present.

## **SECOND ORDER OF BUSINESS**

## **Public Comments**

No members of the public spoke.

#### THIRD ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year

2023/2024 Budget

### A. Proof/Affidavit of Publication

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B. Consideration of Resolution 2023-05, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Kantarzhi presented the Resolution 2023-05. He stated that the Fiscal Year 2024 budget is unchanged from when it was last presented.

Mr. Beebe arrived at the meeting.

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, Resolution 2023-05, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

#### **FOURTH ORDER OF BUSINESS**

Consideration of Fiscal Year 2024 Budget Funding Agreement

Mr. Kantarzhi presented the Fiscal Year 2024 Budget Funding Agreement.

On MOTION by Mr. Beebe and seconded by Mr. Atack, with all in favor, the Fiscal Year 2024 Budget Funding Agreement, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Designating Dates, Times and Locations for Regular Meetings of the Board of PALM COAST 145 CDD August 22, 2023

Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date

Mr. Kantarzhi presented Resolution 2023-02 and read the title. He noted that the December meeting was scheduled one week early to accommodate the Christmas holiday.

On MOTION by Mr. Atack and seconded by Mr. Hansen, with all in favor, Resolution 2023-02, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date, was adopted.

#### SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-04, Designating the Primary Administrative Office and Principal Headquarters of the District; Designating the Location of the Local District Records Office; and Providing an Effective Date

This item was deferred.

# **SEVENTH ORDER OF BUSINESS**

Ms. Hanson stated the bond process commenced and the necessary emails were sent.

Mr. Johnson stated Staff expects to have additional meetings in October and J.W. Howard is developing the timeline for the bond issuances.

#### **EIGHTH ORDER OF BUSINESS**

Acceptance of Unaudited Financial Statements as of July 31, 2023

**Update: Bond Financing** 

Mr. Kantarzhi presented the Unaudited Financial Statements as of July 31, 2023.

On MOTION by Mr. Green and seconded by Mr. Hansen, with all in favor, the Unaudited Financial Statements as of July 31, 2023, were accepted.

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#### **NINTH ORDER OF BUSINESS**

Approval of May 23, 2023 Regular Meeting Minutes

Mr. Kantarzhi presented the May 23, 2023 Regular Meeting Minutes.

On MOTION by Mr. Beebe and seconded by Mr. Green, with all in favor, the May 23, 2023 Regular Meeting Minutes, as presented, were approved.

**TENTH ORDER OF BUSINESS** 

**Staff Reports** 

A. District Counsel: Kutak Rock LLP

There was no report.

B. District Engineer: Terra-Max Engineering, Inc.

There was no report.

- C. District Manager: Wrathell, Hunt and Associates, LLC
  - NEXT MEETING DATE: September 26, 2023 at 2:00 PM
    - QUORUM CHECK

The next meeting will be held on September 26, 2023, unless cancelled.

### **ELEVENTH ORDER OF BUSINESS**

**Board Members' Comments/Requests** 

There were no Board Members' comments or requests.

TWELFTH ORDER OF BUSINESS

**Public Comments** 

There were no public comments.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Atack and seconded by Mr. Green, with all in favor, the meeting adjourned at 2:20 p.m.

Secretary/Assistant Secretary

Chair/Vice Chai